



MECKLENBURG COUNTY  
DRIVING WHILE IMPAIRED (DWI)  
CASE FILE CHECKLIST

The following documents are required to complete a DWI case that must be filed with the Clerk of Superior Court's Office. Please ensure all documents are listed in the order below.

Defendant Name: \_\_\_\_\_

Case Number: \_\_\_\_\_

- Charging Document
- Rights of Person Requested to Submit to a Chemical Analysis or Presence of an Impairing Substance under N.C.G.S. 20-16.2(a) (Form DHHS 4081)
- Affidavit and Revocation Report of Law Enforcement and Chemical Analyst (Form AOC-CVR-1A/DHHS 3907)
- Mecklenburg County Arrest Processing Center Arrest Sheet
- Detention of Impaired Driver (Form AOC-CR-270)
- Implied Consent Offense Notice (Form AOC-CR-271)
- Witness Procedures Form (If applicable)
- Officer's Affidavit for Seizure and Impoundment and Magistrate's Order (Form AOC-CR-323) (If applicable)
- Conditions of Release and Release Order (Form AOC-CR-200) (Court copy)
- Appearance Bond for Pretrial Release (Form AOC-CR-201) (If out of custody)
- Original Release Order

If a document is missing from the checklist, please indicate in the space below:

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<i>Date</i>	<i>Name of Magistrate</i>	<i>Signature of Magistrate</i>

MCSC-CR-027 02/2020

